

Rules of articles publication

1. Rules define an order of interaction between authors of scientific articles, editors and reviewers, and also regulate process of scientific articles publication.
2. In editorial office an article copy is presented which is carefully read and issued according to Rules of articles direction.
3. An arrived article is registered in the journal of articles registration with the indication of date, author surname, first name, patronymic name. Individual registration number is assigned to an article.
4. After registration an article goes by e-mail to primary assessment to an editor-in-chief (deputy chief editor) who appoints an article reviewer.
5. After reviewer appointment personal author (authors) data are removed from article. In this way an article goes to a reviewer by e-mail.
6. A reviewer carries out an expert article assessment, and sends an issued review to an editorial office. Reviews are presented in a form of scan copies by e-mail or in a paper form by mail.

If a reviewer has remarks and recommendations on an article which testify to complete an article, a reviewer can send a corresponding letter in any form or the text of the article with instructions together with a review to an editorial office.

7. On the basis of a received review an editorial office sends a letter about the decision concerning the article by e-mail to the author (authors): to publish, publish after completion, to reject publication.

If the decision to publish an article after completion is made, recommendations about completion are given in the letter.

If the decision to reject publication is made, the reasons for such decision are specified.

The article completed by the author according to reviewer recommendations, an editorial office directs to the same reviewer on repeated reviewing.

8. If article is recommended for the publication, it has editorial preparation: technical and literary (if it is necessary) editing, correction. The final version of an article prepared for the publication is coordinated with the author (authors).

9. In the next journal issue those articles are included which have reviews recommending the publication, and coordinated with the author (authors) by the time of page proof (according to a production schedule)

10. After a circulation release an editorial office sends a copy of a journal to each author (coauthor) by mail whose article was included into next journal issue.